

## MEDICAL WRITER

Scientific Services team members develop clinically relevant, scientific content for educational and promotional materials related to pharmaceutical and biotechnology products. Team members also provide strategic consultation to clients in the pharmaceutical and biotechnology industries and deliver therapeutic training programs to professional healthcare audiences.

### Responsibilities of the Medical Writer:

- Ensure appropriately focused project-based research
- Select supporting scientific literature appropriate for consideration by regulatory agencies and client review panels
- Critically appraise medical literature by applying the concepts of evidence-based medicine
- Accurately select, summarize and report clinical data and supporting statistics
- Efficiently develop scientific content, following a defined process
- Effectively tailor content and style to a variety of audiences, including:
  - Pharmaceutical company / medical technology sales and marketing departments
  - Healthcare professionals, including nurses, pharmacists, physicians, and specialists
  - Academic audiences
  - Patient and lay audiences
- Use a reference database (eg, Reference Manager) to manage large bodies of literature and appropriately to indicate primary sources of information
- Assemble, organize, and highlight sources of information in a manner appropriate for internal and regulatory review
- Collaborate with the development team throughout a project life-span to ensure:
  - Adherence to outline
  - Appropriate flow of content
  - Ongoing attention to scientific integrity, including appropriate use of source documents
  - Ongoing alignment with brand/project strategy
  - Adherence to brand style guide
  - Adherence to regulatory/ accreditation/ reviewer/ journal requirements
  - Clarity of communication
  - High-quality deliverable

### Essential Skills:

- 2 years of experience within Medical Communications field
- Graduate degree in Life Sciences preferably in biology, biochemistry, molecular biology or immunology
- Strong oral and written English communication skills
- Strong knowledge of Microsoft Word, Excel and PowerPoint
- Self-starter and team player

### Desirable Skills:

- Experience with searching online medical literature databases (ie, PubMed, Embase, etc)
- Knowledge of Reference Manager
- Familiarity with good publication practices and supporting guidelines (eg, ICMJE, CONSORT, STROBE, PRISMA, etc)

### Attributes of the Medical Writer:

The successful candidate will be self-motivated and self-sufficient with a flexible and inquisitive approach. The candidate will also utilize their excellent interpersonal skills to succeed in a team environment. Strong written communication skills and a thirst for knowledge are a must and a desire to learn and improve your experience in a variety of therapeutic areas is required.

